

**PLACEMENT CHANGE REQUEST FOR  
NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP NOMINEE**

OMB Control Number: 0703-0026, Exp. \_\_\_\_\_

**AGENCY DISCLOSURE STATEMENT**

The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, 4800 Mark Center Drive, East Tower, Suite 02G09, Alexandria, VA 22350-3100 (0703-0026). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

**PLEASE DO NOT RETURN YOUR RESPONSE TO THE ABOVE ADDRESS.**

Responses should be sent to:

COMMANDER  
Naval Service Training Command  
ATTN: NROTC PLACEMENT (N92)  
320A DEWEY AVE, BLDG 3, RM 105  
GREAT LAKES IL 60088-2911

PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF 1974 BEFORE COMPLETING THE APPLICATION.

1. **AUTHORITY:** The authority to request this information is contained in: 5 U.S.C. § 301 (Authorizing Departmental Forms and Regulations); 10 U.S.C. § 2107 (Financial Assistance Program); and Executive Order 9397 (Use of Social Security Numbers).  
2. **PRINCIPAL PURPOSE(S):** The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program. The following systems of records notices cover the collection of this information: N01131-1 located at <http://dpclo.defense.gov/Privacy/SORNsIndex/DODComponentArticleView/tabid/7489/Article/6411/n01131-1.aspx>, and N0180-3 located at <http://dpclo.defense.gov/Privacy/SORNsIndex/DODComponentArticleView/tabid/7489/Article/6410/n0180-3.aspx>  
3. **ROUTINE USE(S):** Information provided on the application will be used to screen and select individuals to receive NROTC Scholarships, to maintain data on the NROTC scholarship program, to compare to scholarship applicants from previous or subsequent years, and to provide academic data and contact information to Navy activities and admissions officials at colleges and universities so they can contact applicants for recruitment purposes. Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 C.F.R. § 701.112, <http://www.privacy.navy.mil/> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the top five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.  
4. **DISCLOSURE:** The social security number (SSN) is required at the time of application to ensure proper identification of the applicants. There are times applicants have the same names, therefore the SSN is required to ensure proper identification. Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC program.

Please fill in all applicable information:

1. NROTC Scholarship Nominee Name: \_\_\_\_\_

2. Social Security Number (last four digits only): XXX - XX - \_\_\_\_\_

3. State of Legal Residence: \_\_\_\_\_ County of Legal Residence: \_\_\_\_\_

4. Mailing Address: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_ - \_\_\_\_\_

5. Contact Numbers: Home: ( \_\_\_\_\_ ) \_\_\_\_\_

Cell: ( \_\_\_\_\_ ) \_\_\_\_\_

Other: ( \_\_\_\_\_ ) \_\_\_\_\_

6. Email Address: \_\_\_\_\_ @ \_\_\_\_\_ . \_\_\_\_\_

7. I would like to request a change of school assignment from my current assigned unit:

\_\_\_\_\_ to \_\_\_\_\_  
Current Assigned Unit Requested Unit

8. Please list the actual school you are assigned to and the actual school you are wishing to attend.

\_\_\_\_\_ to \_\_\_\_\_  
Actual School Currently Assigned to Actual School Requesting to go to

9. Are you a Navy, Nurse, or Marine Option Scholarship Nominee? ☐ Navy ☐ Nurse ☐ Marine

10. Would the school currently assigned be considered in state tuition?: ☐ Yes ☐ No ☐ I do not know

11. Have you been offered admission to school currently assigned? ☐ Yes ☐ No ☐ Decision has not yet been made. Expect to know by: ☐ Did not apply

12. Have you been offered admission to the requested school? ☐ Yes ☐ No ☐ Decision has not yet been made. Expect to know by: ☐ Did not apply

13. What type of scholarship have you been offered? ☐ National ☐ MSISR ☐ Frederick C. Branch ☐ Pedro Del Valle

MSISR, Frederick C. Branch, & Pedro Del Valle Scholarships can only be utilized at certain schools.

14. Have you been attending the requested school 1 semester or more? ☐ Yes ☐ No ☐ Yes and I have been participating in the College Program

SEND SCHOOL CHANGE  
REQUEST TO:

Email	Mail	Fax
GRLK_NROTC.PLACEMENT@NAVY.MIL	NAVAL SERVICE TRAINING COMMAND ATTN: NROTC PLACEMENT (N92) 320A DEWEY AVE, BLDG 3, RM 105 GREAT LAKES, IL 60088-2911	

*If the unit you are requesting to be transferred to is full at the time of your request, you will automatically be placed on the waiting list for that unit.*

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE