



**DEPARTMENT OF THE NAVY**  
COMMANDER  
NAVAL EDUCATION AND TRAINING COMMAND  
250 DALLAS STREET  
PENSACOLA, FLORIDA 32508-5220

Canc frp: Jan 17

NETCNOTE 5215  
N004

3 OCT 2016

NETC NOTICE 5215

From: Commander, Naval Education and Training Command

Subj: NUMERICAL INDEX OF EFFECTIVE NAVAL EDUCATION AND TRAINING  
COMMAND DIRECTIVES

Ref: (a) OPNAVINST 5215.17A

Encl: (1) Index of Effective NETC Instructions  
(2) Index of Effective NETC Notices  
(3) Index of NAVEDTRA Manuals  
(4) Canceled NETC Instructions

1. Purpose. To comply with reference (a) and publish a numerical index of effective Naval Education and Training Command (NETC) directives.
2. Information. Enclosures (1) through (3) list directives under the cognizance of the Commander, NETC. Enclosure (4) lists recently canceled NETC instructions and the reason for their cancellation.
3. Availability. NETC directives are available in the NETC Electronic Library which is contained in the NETC Total Records and Information Management (TRIM) dataset.
4. Records Management. Records created as a result of this notice, regardless of media and format, must be managed per SECNAV Manual 5210.1 of January 2012.
5. Cancellation Contingency. This notice is canceled upon issuance of the next notice with the same subject and for record purposes on 31 January 2017.

A handwritten signature in black ink, appearing to read "M. A. Whitt".

M. A. WHITT  
Chief of Staff

Releasability and distribution:

This notice is cleared for public release and is available electronically via the NETC public web site, <https://www.netc.navy.mil/directives.htm>, or via Total Records Information Management (TRIM).

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**INDEX OF NETC INSTRUCTIONS**

<b><u>INST #</u></b>	<b><u>DATE</u></b>	<b><u>CODE</u></b>	<b><u>SUBJECT</u></b>
1000.1B	15 Aug 16	N7	Navy Survival, Evasion, Resistance, and Escape Psychology Program and NETC Operational Debriefing Program
1000.2A	27 Jan 16	N1	Domain Procedures for Civilian Billet Identification Number Validation
1035.1 CH-1	5 Oct 12 8 Jan 14	N00V	NETC Civilian Telework Program
1050.1C CH-1 CH-2	8 Feb 16 22 Apr 16 27 Jul 16	N7	Official Holiday Training Policy
1500.2E	19 Aug 15	N7	Master Training Specialist Program
1500.3C	30 Jun 15	N7	Institutional Accreditation
1500.5B	22 Aug 13	N7	Instructor Preparation, Qualification, Certification, and Evaluation Program
1500.6A	12 Oct 12	N7	NETC Front End Analysis
1500.7A	17 Aug 11	N7	Missed Training Opportunity (MTO) Reporting Policy and Procedures
1500.10A	19 Sep 13	N7	Authoring Instructional Materials, Content Planning Module, and Learning Object Module
1500.11A CH-1	7 Jun 16 18 Jul 16	N003	Navy Military Training Program
1500.12	5 Dec 11	N7	Training Transfer Agreements
1500.13B CH-1	8 Dec 15 13 May 16	N00X	NETC High-Risk Training Safety Program

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
1500.14A	25 Feb 14	N7	NETC Training Support Management
1500.15	23 May 13	N00X	Technical Training Platform Condition Assessment Program
1500.16	31 Jan 14	N00X	Firefighting Training Safety Program
1500.17A	19 May 15	N6	Training Delivery Services
1500.18	7 Oct 14	N7	Training Review of Courses Outside of Fleet Concentrated Areas
1500.19	20 Jun 16	N7	Training Requirement Submission, and Course Development, Delivery, and Maintenance End to End Process
1500.20	19 Apr 16	N7	Training Requirements Review
1510.1A	18 Feb 10	N7	Navy Training Management
1510.2B	29 Jul 13	N7	Standard Operating Procedure for Processing Unused Training Quota Reservations
1510.3	20 Oct 09	N7	Business Case Analysis Policy
1510.4A	1 Jul 13	N7	Job Duty Task Analysis Policy
1510.5	7 Oct 13	N7	Corporate Enterprise Training Activity Resource System Program of Record Access Policy
1540.1E	18 Dec 15	N7	Impaired Training and Education Report Policy and Reporting Procedures
1540.2A	8 Dec 15	N5	NETC Training Effectiveness Program
1560.1A	15 May 13	N7	Evaluation of Navy Training and Experience for Civilian Academic Credit
CH-1	15 Aug 14		
CH-2	27 Apr 15		

Enclosure (1)

<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
1560.2B	26 Feb 16	N5	United Services Military Apprenticeship Program
1560.3	20 Jan 11	N5	Navy Voluntary Education Program (VOLED)
1650.1H	1 Jun 16	N003	Naval Education and Training Command Military Instructor of the Year Award
1650.3E	8 Jun 15	N004	Naval Education and Training Command Awards Program
1700.1D	31 May 16	N003	Naval Education and Training Command Sailor of the Year Program
1710.1B	22 Jan 14	N005	Protocol Procedures for Personnel Visiting Naval Education and Training Command Activities
3006.1	27 Aug 14	N1	Personnel Accountability in Conjunction with Catastrophic Events
3030.2A	11 May 15	N4	Naval Education and Training Command Emergency Action Planning
3040.1	6 Sep 11	N7	Technical Training Equipment and Training Device Casualty Reports (CASREP)
3070.1A	31 Dec 15	N4	Operations Security
3104.1C	9 Dec 14	N7	Naval Education and Training Command Visual Information Program Management
3590.1D	13 Jun 16	N5	NETC Training Excellence Awards
3710.1C	5 Apr 16	N7	Maintenance Requirements for Survival and Rescue Equipment used in the Rescue Swimmer School Training Program
4000.1C	29 Sep 15	N7	Support Agreements

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
4001.1A	31 May 12	N00J	Acceptance of Gifts
4200.1 CH-1	22 Mar 07 19 Apr 12	N4	Processing Unsolicited Proposals
4200.4 CH-1	12 Sep 14 30 Nov 15	N4	Government-Wide Commercial Purchase Card Program Internal Operating Procedures
4200.5	2 Mar 15	N4	Management and Oversight of Contract Requirements
4614.1C	5 May 14	N4	Uniform Material Movement and Issue Priority System
4650.2 CH-1	27 Mar 15 9 Jun 16	N4	Government Travel Charge Card Program Internal Operating Procedures
4700.1B	26 May 15	N7	Contractor Operation and Maintenance of Simulators Program
4860.1B	18 Jun 13	N1	Navy Commercial Activities Competitive Sourcing Program
4900.1A	1 Jul 13	NETSAFA N4	Responsibilities for the International Logistics Program
4950.1E	15 Aug 16	NETSAFA N8	Department of Defense Field Studies Program for International Military Training Under the Security Cooperation Education and Training Program
4950.2D	15 Aug 16	NETSAFA N3	International Education and Training
5000.1	13 Feb 08	N00G	Command Evaluation (CE) Program within the Naval Education and Training Command (NETC)
5000.2D	29 Jul 16	N004	NETC Policy Statements

Enclosure (1)

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
5040.1B	10 Oct 08	N00G	Naval Education and Training Command (NETC) Area Visit Program (AVP)
5050.2B	8 Aug 13	NETSAFA N3	International Visits Program
5100.1B CH-1	23 Mar 15 3 Apr 15	N00X	Naval Education and Training Command Safety and Occupational Health Program Manual
5200.1	30 Jan 08	N00G	Managers' Internal Control (MIC) Program
5200.2B	20 Aug 15	N6	Training and Education Information Technology Governance
5200.3C	18 Dec 15	CIO	Information Technology Configuration Control
5200.4A	27 Aug 15	N6	Information Management/Information Technology Capital Planning, Portfolio Management, and Procurement
5210.1	30 Aug 07	N004	Naval Education and Training Command (NETC) Records Management Program
5211.1A	15 Sep 15	N00J	Personal Privacy and Rights of Individuals Regarding Their Records and Availability to the Public of Department of the Navy Records
5211.2B	18 Dec 15	N00J	Naval Education and Training Command Privacy Act Program
5215.1D	8 Oct 15	N004	Distribution Lists for the Naval Education and Training Command
5230.2B	30 Nov 15	N6	Outlook Web Access
5239.1B	2 Feb 15	N6	NETC Information Assurance/Cyber Security Policy

Enclosure (1)

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
5340.2A	9 Oct 14	N004	Pensacola Area Annual Collateral Duties
5350.2	17 Apr 13	N1	Use of Hand-Held Alcohol Detection Devices
5370.1C CH-1	6 Jun 16 15 Jul 16	N00G	Naval Education and Training Command Hotline Program
5450.3A	30 Nov 12	N1	Missions, Functions, and Tasks Assigned to Naval Education and Training Command (NETC) Activities
5450.4D	28 Jul 16	N1	Mission, Functions, and Tasks of Naval Education and Training Security Assistance Field Activity
5450.5B	16 May 16	N1	Mission, Functions, and Tasks of the Naval Service Training Command
5450.6E	12 May 16	N1	Mission and Functions of Naval Education and Training Professional Development Center
5450.7	22 Oct 07	N1	Mission and Functions of Defense Activity for Non-Traditional Education Support (DANTES)
5450.9A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Explosive Ordnance Disposal and Diving
5450.10A	13 Oct 15	N1	Mission, Functions, and Tasks of Surface Warfare Officers School Command
5450.11A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Information Dominance
5450.12A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Naval Aviation Technical Training
5450.13	11 Jul 12	N1	Mission, Functions, and Tasks of Center for Personal and Professional Development

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
5450.14A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Seabees and Facilities Engineering
5450.15A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Security Forces
5450.16A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Service Support
5450.17A	13 Oct 15	N1	Mission, Functions, and Tasks of Center for Surface Combat Systems
5450.18A	13 Oct 15	N1	Mission, Functions, and Tasks of Engineering Duty Officer School
5450.19A	13 Oct 15	N1	Mission, Functions, and Tasks of Naval Chaplaincy School and Center
5450.20B	16 Jun 16	N1	Mission, Functions, and Tasks of Submarine Learning Center
5450.21A	13 Oct 15	N1	Mission, Functions, and Tasks of Training Support Center Great Lakes
5450.22A	13 Oct 15	N1	Mission, Functions, and Tasks of Training Support Center Hampton Roads
5450.23A	13 Oct 15	N1	Mission, Functions, and Tasks of Training Support Center San Diego
5450.24	23 May 13	N1	Mission, Functions, and Tasks of Naval Education and Training Command Human Resources Office
5510.1B	19 May 15	N7	Information Protection Policy for NETC Learning Management System and Navy Knowledge Online – SIPRNET
5510.2A	7 Sep 16	N7	Littoral Combat Ship Training Facility Operations

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
5530.1B	15 Aug 16	N4	NETC Antiterrorism Planning
5530.2	13 Oct 15	N004	Travel Tracker Notification and Individual Antiterrorism Plan System Implementation
5720.1E	22 Jun 15	N00P	Naval Education and Training Command Public Affairs
5800.1	13 May 05	N00V	Alternative Dispute Resolution (ADR) Procedures for Civilian Employees
5800.2A CH-1	2 Mar 10 7 Jul 10	N00J	NETC Domain Legal Affairs Manual
6040.1	6 Oct 14	N1	Domain Procedures for Proper Transfer of Health Service Treatment Records of Transitioning Service Members
6100.2A	5 Dec 13	N00V	Civilian Employee Health & Wellness Program
7320.1A	22 Feb 08	N4	Personal Property Policies and Procedures
8011.1E CH-1	17 Jun 14 24 Jun 15	N4	Naval Education and Training Command Conventional Ordnance Program
8020.1C	18 Dec 15	N00X	Explosives Safety Policies, Procedures, and Requirements
8370.1E	14 Jan 16	N4	Naval Education and Training Command Small Arms and Weapons Management Policy and Guidance
12250.1	2 Nov 07	N00V	Civilian Personnel Management
12351.1A	27 Feb 14	N00V	Reduction in Force Competitive Area and Competitive Level Codes

Enclosure (1)

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<u>INST #</u>	<u>DATE</u>	<u>CODE</u>	<u>SUBJECT</u>
12410.1 CH-1	26 Apr 04 20 Jun 07	N00V	Naval Education and Training Command Payment of Expenses for Academic Degrees and Professional Credentials
12451.1A CH-1	26 Feb 15 25 Mar 15	N00V	Civilian Awards
12511.1	1 Jul 13	N00V	Position Classification and Position Management
12564.1	25 Mar 08	N00V	Drug-Free Workplace Program
12630.1B	8 Apr 14	N00V	Voluntary Leave Transfer Program
12792.1	12 Aug 15	N00V	Department of the Navy Civilian Employee Assistance Program
12810.1	31 Jul 07	N00V	Federal Employees' Compensation Act (FECA) Program

**INDEX OF NETC NOTICES**

<b><u>NOTICE #</u></b>	<b><u>DATE</u></b>	<b><u>CODE</u></b>	<b><u>SUBJECT</u></b>
1500	6 Jun 16	N00I	FY19 Naval Education and Training Out Year Planning and Feasibility Study Execution Process
1500	13 Oct 15	N7	Temporary Suspension of Human Performance Requirements Review
1510	2 Sep 16	N7	Hybrid Course Construction and Scheduling in Corporate enterprise Training Activity Resource System
1650	3 Oct 16	N003	2016 Naval Education and Training Command Military Instructor of the Year Selection Board
5040	15 Mar 16	N00G	NETC Area Visit and Training Schedule
5103	27 Sep 16	N00X	FY17 Occupational and High Risk Training Safety Evaluations and Training Platform Condition Assessment Schedules
5200	23 Mar 16	N00G	Manager's Internal Control Program
5215	3 Oct 16	N004	Numerical Index of Effective Naval Education and Training Command Directives
12000	14 Mar 16	N00V	NETC FY16 Interim Performance Management System Business Rules

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**INDEX OF NAVEDTRA MANUALS**

<b><u>MANUAL #</u></b>	<b><u>DATE</u></b>	<b><u>SUBJECT</u></b>
130B CH-1	Aug 09 Dec 14	Task Based Curriculum Development Manual
131B CH-1	Nov 10 Dec 14	Personnel Performance Profile Based Curriculum Development Manual
132	Mar 11	Navy School Testing Program Management Manual
133A	Jan 16	Training Requirements Review Management Manual
134A	Aug 09	Navy Instructor Manual
135C	Mar 10	Navy School Management Manual
136	Nov 10	NETC Integrated Learning Environment Course Development and Life-Cycle Maintenance Manual
137A	Jul 13	Job Duty Task Analysis Management Manual
138	Oct 12	NETC Front End Analysis Management Manual
140A CH-1 CH-2	Jan 14 May 14 Jun 14	Training Support Management Manual

NETCNOTE 5215  
3 OCT 2016

**CANCELED NETC INSTRUCTIONS**

<b><u>INST #</u></b>	<b><u>SUBJECT</u></b>	<b><u>REASON</u></b>
1500.8A	Human Performance Requirements Review (HPRR)	Replaced by NETCINST 1500.20
1500.9	Training Requirement Identification and Resource Sponsor Commitment	Replaced by NETCINST 1500.19