



DEPARTMENT OF THE NAVY
NAVAL TECHNICAL TRAINING CENTER LACKLAND
1250 ARNOLD CIRCLE, SUITE 1
JBSA LACKLAND, TX 78236-5414

From: Commanding Officer, Naval Technical Training Center Lackland
To: Prospective Staff and Students

Subj: WELCOME ABOARD

1. Welcome to Naval Technical Training Center (NTTC) Lackland. My staff and I are standing by to assist you in achieving your goals while you attend the Master-at-Arms "A" School.
2. We have approximately 140 military, civilian and contractor staff personnel and approximately 400 students onboard at any given time. NTTC Lackland is a tenant command of Joint Base San Antonio Lackland (JBSA Lackland). At JBSA Lackland, we value and continually strive to cultivate our relationship with our Air Force counterparts. Although you are only with us for a short period, your actions effect the Navy's reputation and our relationship with the Air Force. As such, I expect each of you to act professionally at all times. San Antonio is a military town, offering a wide variety of activities for everyone. Descriptions of San Antonio and surrounding areas can be found at www.mysa.com.
3. Personnel who report directly from recruit training or are in their first year of Naval service will participate in the Navy Military Training (NMT) Program and attend Personal Financial Management (PFM) courses. These programs are designed to continue a Sailor's transition into the Navy and ensure they understand their financial and decision-making responsibilities. Information on the NMT program and PFM course are provided to students during their first week of indoctrination. Additionally, all students are required to meet the Navy's physical fitness requirements for school enrollment.
4. If you have any questions or concerns, you can reach my staff by contacting the quarterdeck at (210) 671-4770/4771, which is manned 24-hours a day, seven days a week. Upon your arrival maps and important telephone numbers for each school offered at NTTC Lackland will be available on the quarterdeck.
5. Again, I want to welcome you to NTTC Lackland. Stay focused on what you have come here to accomplish. My staff and I are committed to making your tour both challenging and rewarding. Welcome Aboard!


J. P. MARTIN