



DEPARTMENT OF THE NAVY  
NAVAL SERVICE TRAINING COMMAND  
2601A PAUL JONES STREET  
GREAT LAKES, ILLINOIS 60088-2845

CNSTCINST 5450.1B  
OTCN  
29 Oct 07

COMNAVSERVTRACOM INSTRUCTION 5450.1B

Subj: MISSION AND FUNCTIONS OF OFFICER TRAINING COMMAND,  
NEWPORT, RHODE ISLAND

Ref: (a) OPNAVNOTE 5450 Ser DNS-RMC2/3U503309 of 24 Jun 03  
(b) OPNAVINST 5450.171C

Encl: (1) Functions of Officer Training Command Newport

1. Purpose. To publish functions of Officer Training Command Newport (OTCN) under the mission established by references (a) and (b). This instruction has been completely revised and should be read in its entirety.

2. Cancellation. CNSTCINST 5450.1A.

3. Mission. OTCN prepares Sailors and Marines to lead as officers in the Fleet.

4. Status and Command Relationships. OTCN is a shore activity in an active, fully operational status.

a. Echelon

(1) Chief of Naval Operations

(2) Commander, Naval Education and Training Command  
(NETC)

(3) Commander, Naval Service Training Command (NSTC)

(4) Commanding Officer, Officer Training Command Newport  
(OTCN)

b. Area Coordination

(1) Area Coordinator - Commander, U.S. Atlantic Fleet

(2) Regional Coordinator - Commander, Navy Region Mid-Atlantic

5. Action. In accomplishing the assigned mission, the Commanding Officer, OTCN will ensure performance of the functions in enclosure (1) and advise Commander, NSTC of any recommended modification to the mission or functions of OTCN.



A. O. LOTRING

Distribution: (CNSTCINST 5216.1A)  
List 3

FUNCTIONS OF OFFICER TRAINING COMMAND NEWPORT

1. Provide education and training for U.S. Naval personnel, other U.S. Armed Forces, U.S. Coast Guard, Department of Defense civilians, and selected foreign nationals in the following schools and courses and others as assigned:

a. Seaman-to-Admiral-21 (STA-21). To prepare selected enlisted Sailors and Marines academically and professionally for success in Naval Reserve Officers Training Corps (NROTC).

b. Officer Development School (ODS). To prepare newly commissioned Limited Duty, Chief Warrant, and select Staff Corps and Restricted Line officers by developing fundamental skills in leadership, communication, and administration required to become effective Naval Officers.

c. Officer Candidate School (OCS). To prepare civilians and enlisted Sailors to become effective commissioned officers by developing fundamental skills in leadership and providing basic knowledge of the Naval profession and its related military, academic, and nautical subjects.

d. Direct Commission Officer Indoctrination Course (DCOIC). To prepare newly commissioned Selective Reserve Officers by developing fundamental skills in leadership, communication, and administration required to become effective Naval Officers.

e. Technical Training Division (TTD). To train U.S. Navy and U.S. Coast Guard active and reserve personnel in damage control, fire fighting, and water survival via classroom, live-action simulation, and indoor pool training.

2. Review and update courses taught to ensure quality of education and training programs are adequate and responsive to customer needs through the use of feedback and analysis systems, evaluations, studies, and other appropriate methods.

3. Exercise budgetary and funding control over funds allocated by NSTC. Develop and coordinate long and short-range financial plans and programs.

4. Keep NSTC appraised regarding progress and general results of the education and training conducted under NSTC cognizance. Make recommendations to NSTC regarding changes in training methods, facilities, funding and logistic requirements necessary for effective accomplishment of assigned mission and functions.