



DEPARTMENT OF THE NAVY

YOUR UNIVERSITY

NAVAL RESERVE OFFICERS TRAINING CORPS

123 FUTURE GRADUATE DRIVE

SOMEWHERE, FLORIDA 12345-6789

1533

Ser XXX/XX

DD MMM YY

From: [Senior Member of PRB]
 To: MIDN/OC (Last, First, Middle, Last 4), USNR/USMCR/USN/USMC
 Subj: RESULTS OF PERFORMANCE REVIEW BOARD ICO MIDSHIPMAN/OFFICER
 CANDIDATE (LAST, FIRST, MIDDLE, LAST 4), USNR/USMCR/USN/USMC
 Ref: (a) NSTC M-1533.2A
 Encl: (1) Performance Review Board Report ICO MIDN/OC (Last,
 First, Middle, Last 4), USNR/USMCR

1. Pursuant to reference (a), a Performance Review Board (PRB) was held on _____. The Board recommendation is _____.

2. Enclosure (1) details the PRB proceedings and includes all of the evidence that was presented to the Board. The Board's determination is only a recommendation to the Professor of Naval Science (PNS). If you wish to provide a written response to the PNS, you have five business days from the receipt of this notification.

A. B. CAPTAIN

FIRST ENDORSEMENT

DATE:

From: MIDN/OC (Last, First, Middle, Last 4), USNR/USMCR/USN/USMC
 To: Commanding Officer, Naval Reserve Officers Training Corps
 Unit, Local University or Consortium

- I have received the PRB Report dated _____.
- I understand that I have five (5) business days to submit a written response to the PNS.

_____ I wish to submit a written response to the PNS.

_____ I do not wish to submit a written response to the PNS.

MIDN/OC SIGNATURE

DATE

Enclosure (1)