PURCHASE CARD LOG

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CARDHOLDER _____

CitiDirect SDN Number	Name of Individual Requesting Item	Purchase Date	Est. Del Date	Merchant Name	Vendor POC	MANDATORY SCREENING DAPS HAZMAT (Y/N)	MANDATORY SCREENING DOD EMALL SERVMART JWOD (Y/N)	Item Description	Total Price	Date RCVD	Name of Individual Receiving the Item or Service	Remarks Field Paid but not Rec'd Credit Rec'd Dispute Action