

SIPR ACCESS REQUEST FORM

The following information is required to obtain access to SIPR spaces

1. This form is used by both NETC HQ and NETPDC personnel to request and approve SIPR space access.
2. Building 2438 Office is reserved for NETPDC personnel only. Special approval required for NETC HQ personnel.
3. When changing access requirements complete entire form as a new request.

Last Name	First Name	M Initial	NMCI E-mail Address			
Building #	Room #	Office Phone #	Dept Code	Civil Service	Military	Contractor
Job Title			If you are a Contractor, what is your company name?			

- Indicate access required for requested SIPR space(s) below. "ROUTINE ACCESS" - required to access the space at least 4 times monthly (PIN assigned to CAC for space access); otherwise you will mark "ACCESS LIST."
- Justification to SIPR spaces is required - what SIPR System/Program do you require access to in each space.

SIPR Space	Access List	Routine Access	Justification - include System / Program access required
1. SFLY / Bldg 2434, Rm 130			
2. NETPDC / Bldg 2438, Vault			
3. NETPDC / Bldg 2438, Office			
4. NAS / Bldg 603, Rm 3126			
5. NETC HQ / Bldg 628, Rm 2-139			
6. NETC HQ / Bldg 628, Rm 1-90			
7. NETC HQ / CCR (classified meeting access)			

Civil Service or Military Supervisor's Digital Signature:

I certify the above information is accurate.

FOR SECURITY MANAGERS USE ONLY**Security Vetting**

NATO:

Derivative Classification Trng:

RD Access in DISS (if Req):

NNPI (if Req):

SECRET Access in DISS:

Added to 2438 VR in DISS (if Req):

NETC Security Manager authorizes:

Badge Access to:

Access List only:

NETPDC Security Manager authorizes

Badge Access to:

Access List only:

FOR BUILDING FACILITIES USE ONLY**Type of Access Granted:****Card #****Access Control Personnel Signature:**