



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

NETCINST 1730.1
NAVCHAPSCOL
12 Jul 2023

NETC INSTRUCTION 1730.1

From: Commander, Naval Education and Training Command

Subj: RELIGIOUS MINISTRY IN NAVAL EDUCATION AND TRAINING
COMMAND

Ref: (a) SECNAVINST 1730.7E
(b) OPNAVINST 1730.1F
(c) COCINST 5351.1
(d) COCINST 1730.4A

1. Purpose. This instruction implements references (a) and (b) for the delivery of Religious Ministry (RM) within Naval Education and Training Command (NETC). This is a new instruction and should be reviewed in its entirety.

2. Scope and Applicability. This instruction applies to all active and Reserve commands and units and to all Navy chaplains and Religious Program Specialists (RP) when assigned to, or working with, NETC units.

3. Amplifying Guidance. Section 4 of reference (b) is applicable to all commands within NETC and should be read and understood in its entirety.

4. Responsibilities

a. The Force Chaplain is the Senior Supervisory Chaplain within NETC. The Force Chaplain will:

(1) Be assigned as Commanding Officer (CO), Naval Chaplaincy School (NAVCHAPSCOL) and has additional duty (ADDU) responsibilities to Commander, NETC (CNETC) as NETC's Force Chaplain, and will report directly to CNETC.

(2) Deliver advisement, as described in references (a) and (c), to CNETC and NETC staff concerning RM capabilities, Chaplain Corps (CHC) manpower, and the conduct of professional naval chaplaincy (PNC) within NETC.

(3) Deliver advisement, as described in references (a) and (c), to NETC COs and directors on the employment of RM teams (RMT) and the preparation of chaplain fitness reports and RP evaluations.

(4) Have by-direction authority to issue NETC policy limited in applicability to RM personnel within NETC and limited to the delivery of PNC within NETC; maintaining a program of command religious program inspections; and coordinating effective supervision, mentoring, and coaching of RMTs consistent with this instruction and Department of the Navy (DON) and CHC policies and guidance.

(5) Deliver advocacy for PNC and NETC religious programs with Chief of Chaplains (OPNAV N097) and Navy Personnel Command.

(6) Deliver advocacy for CNETC priorities to OPNAV N097 and a vote within the PNC Executive Board (PNCEB). PNCEB is further described in reference (d).

(7) Deliver PNC supervision in the NETC domain consistent with DON and CHC policies including, but not limited to, mentoring of NETC RMTs, training and advisement to NETC RMTs, advocacy for RMTs with COs and directors, and troubleshooting RM support issues within NETC commands.

(8) Facilitate all required communication from OPNAV N097 to NETC RMTs and all required communication to OPNAV N097 from NETC RMTs including collection of CHC metrics, PNC data calls, and OPNAV N097 critical notification requirements.

(9) Deliver domain leadership to RM personnel throughout the NETC domain as directed by DON and CHC policies.

(10) Visit each site that has one or more NETC RMTs once every year and as directed by CNETC.

(11) Be authorized to use the title Force Chaplain, NETC.

b. CO, NAVCHAPSCOL has an ADDU relationship with OPNAV N097 as Director of Training and Education (N0977).

c. CO, NAVCHAPSCOL. The Mission, Functions, and Tasks of NAVCHAPSCOL shall include all requirements from OPNAV N097 for the training, education, and leader development of Navy chaplains, Navy chaplain candidate officers, and RPs rate and will acknowledge CO, NAVCHAPSCOL's ADDU responsibilities as Force Chaplain, NETC and OPNAV N0977.

d. NETC N1 will immediately create an ADDU relationship between CO, NAVCHAPSCOL and CNETC by identifying and designating an unfunded O-6 billet on the NETC staff to be that of the Force Chaplain.

e. Center for Service Support (CENSERSUPP) will approve, support, and advocate for the establishment of the ADDU relationship between CO, NAVCHAPSCOL and CNETC as Force Chaplain.

f. NETC staff and CENSERSUPP will approve, support, and advocate for the establishment of the ADDU relationship between CO, NAVCHAPSCOL and OPNAV N097 as N0977.

5. Records Management

a. Records created as a result of this instruction, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this instruction or the records disposition schedules, please contact the local records manager.

6. Review and Effective Date. Per OPNAVINST 5215.17A, NETC will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 (Review of Instruction). This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in

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OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.



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Releasability and distribution:

This instruction is cleared for public release and is available electronically on the NETC public web site (www.netc.navy.mil) or by e-mail at netc-directives@us.navy.mil.