



DEPARTMENT OF THE NAVY  
COMMANDER  
NAVAL EDUCATION AND TRAINING COMMAND  
250 DALLAS STREET  
PENSACOLA, FLORIDA 32508-5220

Canc frp: May 2026

NETCNOTE 1500

N9

30 Apr 2025

NETC NOTICE 1500

From: Commander, Naval Education and Training Command

Subj: FISCAL YEAR 2029 NAVAL EDUCATION AND TRAINING COMMAND  
STUDENT INPUT PLAN RESOURCE PLANNING

Ref: (a) OPNAVINST 1500.47D  
(b) OPNAVINST 1510.10E

Encl: (1) Fiscal Year 2029 Learning Center Milestones

1. Purpose. To outline roles and responsibilities of the Naval Education and Training Command (NETC) domain Student Input Plan (SIP) development process in support of references (a) and (b).

2. Background. The SIP development process determines whether programmed resources are adequate to meet the resource sponsor (RS) validated training requirements and is divided into the following phases: training requirements determination, feasibility study (FS), and final SIP development.

3. Action

a. NETC N00R will:

(1) Identify all approved and planned ready relevant learning (RRL) rating fielding requirements that impact resourcing decisions for personnel, equipment, and facilities across fiscal year 2029 (FY29) future years defense plan.

(2) Prior to the start of Training Requirements Manager (TRM) planning phase provide NETC N9 a RRL schedule and a list of approved and planned RRL rating fielding requirements in FY29 and out.

b. NETC N1 will:

(1) Review and adjudicate all manpower updates as required.

(2) When requested, provide training to the NETC domain on the SIP manpower related deliverables.

(3) Ensure that all validated manpower changes are fully mapped to complete work plans in Navy Manpower, Programming, and Budget System (NMPBS) via Intelligent Workbook (IW) or appropriate manpower systems as required.

(4) Review all personnel constraints identified in the learning center (LC) completed FS workbooks and provide comments or concurrence to NETC N9.

(5) Review all LC proposed mitigation strategies for personnel constraints and provide comments to NETC N9.

(6) Provide billet level detail (BLD) template files to the LC. If requested, forward completed BLD files to NETC N9. Coordinate with NETC N8 to review appropriate funding data elements, as required.

(7) Enter all labor and non-labor IW issues, and upload BLD via NMPBS IW production, to provide RS visibility on proposed programmatic changes.

c. NETC N3 will:

(1) Coordinate and execute Office of the Chief of Naval Operations (OPNAV) guidance and direction for management of the SIP development process per reference (a).

(2) Produce TRM Production Alignment Conference (PAC) schedules, train stakeholders on TRM process and tools, and update TRM data.

(3) Coordinate the review and any necessary updates of all FY29 training requirements from planners.

(4) Coordinate data transfer and quality assurance (QA) checks with NETC N6.

(5) Update TRM with RS approved Graduate, Requirements, and Plan (G/R/P) adjustments.

d. NETC N4 will:

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(1) Maintain service requirements review board data (budget year and budget year plus one contract execution data).

(2) Provide NETC N1 and N9 with the annual contract data capture spreadsheet.

(3) Maintain NETC equipment program baseline data.

(4) Review and analyze all LC facilities and equipment constraints identified in the completed FS workbooks and provide results of the analysis and comments or concurrence to NETC N9 when directed.

(5) Review all LC proposed mitigation strategies for equipment constraints and provide comments or concurrence to NETC N9.

e. NETC N6 will:

(1) Generate and maintain the NETC information technology (IT) electronic classroom (ECR) database.

(2) Review all LC IT support and ECR constraints identified in the completed FS workbooks and provide comments or concurrence to NETC N9.

(3) Review all LC proposed mitigation strategies for IT support and ECR constraints and provide comments or concurrence to NETC N9 when directed.

(4) Conduct data transfer and QA checks in coordination with NETC N3.

f. NETC N7 will:

(1) Prior to TRM, conduct a review to verify that course data processing (CDP) data has been updated in Corporate enterprise Training Activity Resource System (CeTARS) for all approved and pending training project plans (TPP) affecting FY29 FS. Provide NETC N9 with a complete list when directed.

(2) Identify planned active CDP data in CeTARS that does not have an approved TPP. Provide NETC N9 with a complete list when directed.

(3) Ensure LC verify and update their approved course master schedule (CMS) data located in CeTARS data repository prior to the start of the FS.

g. NETC N9 will:

(1) Act as the NETC primary point of contact (POC) for the NETC FS process and programming-related issues.

(2) Provide the guidance, direction, execution, and monitoring of the NETC FS process and final SIP submission.

(3) Collaborate with RS, type commanders (TYCOM), planners, NETC staff, and LC in the SIP development process.

(4) Prior to TRM, review all Naval Training System Plans (NTSP) with a ready for training (RFT) date effective prior to FY29.

(5) Prior to TRM, ensure all active and pending service agreements are properly represented in CeTARS and are coded with the correct interservice training type code and lead or host service.

(6) Assist RS and NETC N3 in verifying that TRM requirement data has been entered prior to the close of TRM.

(7) Provide each LC with a populated workbook to conduct the FY29 FS.

(8) Provide the list of constraints and proposed mitigation strategies identified in the FS to NETC N1, N4, N6, and N00R for analysis.

(9) Provide each LC feedback on all proposed mitigation strategies.

(10) Develop the NETC FY29 RS FS summary letters and forward to respective RS for approval.

(11) Forward the NETC FY29 RS FS approval, and the FS summary letter to the LC for reference.

(12) Forward the LC FS workbook to the LC for entry into CeTARS.

(13) Coordinate with RS to approve (G/R/P) adjustments. Update CeTARS data and coordinate with NETC N3 regarding corresponding update to TRM.

(14) Upon receipt of the FY29 final SIP letter from the LC, complete the SIP QA review.

(15) Provide notification to respective OPNAV RS that all approved CeTARS SIP data has been updated.

h. LC will:

(1) Provide NETC N9 with all deliverables to include responses to requests for information, status updates, issues, concerns, and lessons learned, as directed.

(2) Collaborate with NETC N7 to update CeTARS course identification number (CIN) and CDP data for all CDP with an approved TPP and an effective date prior to or during FY29. Provide a list to NETC N9.

(3) Populate and update the cross utilization field for all CDP with an approved TPP and an effective date prior to or during FY29, if applicable.

(3) Identify CeTARS CIN and CDP data for all CDP with a pending TPP and an effective date prior to or during FY29. Provide a list to NETC N9.

(4) Ensure the CDP status and deactivation date is correct for all CDP scheduled for deactivation prior to or during FY29.

(5) Participate in appropriate RS stakeholder meetings.

(6) Participate in the TRM PAC meetings hosted by NETC N3 for their respective ratings.

(7) Provide NETC N1 a response to all required data calls (CDP crosswalk, manpower, etc.).

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(8) Ensure CeTARS corporate data accurately reflects the approved CMS data prior to the start of FS.

(9) Prior to the start of TRM, update CeTARS to reflect all applicable NTSP with an RFT date prior to FY29.

(10) Prior to the start of TRM, verify CeTARS has been updated to reflect all applicable approved TPP with an RFT date prior to FY29.

(11) Upon receipt of the FY29 FS workbook from NETC N9, conduct the NETC FS to assist in assessing LC capability to meet the approved OPNAV training requirement.

(12) Submit the completed FS workbook to NETC N9 and provide proposed mitigation strategies for all "constrained" CDP. Identify resource constraints for personnel, equipment, space, IT, and ECR. If a CDP is reliant on overseas contingency operations funding to meet the OPNAV training requirement, identify the amount of funding required.

(13) Provide any additional manpower updates, via a Manpower Change Request (MCR), to NETC N1 as required utilizing the FY29 workbook deliverables completed during the FS and manpower review.

(14) Provide NETC N1 with completed BLD files.

(15) Provide NETC N9 with issue papers and dualies for FY29 Program Objective Memorandum (POM).

(16) Provide Commander, NETC executive program requirements review brief to NETC N9.

(17) Upon receipt of the FY29 FS RS Post FS approval from NETC N9, update CeTARS to reflect the approved changes.

(18) Submit rebalancing MCR to NETC N1 within 30 days of sending the FY29 final SIP letter of completion.

(19) Provide NETC N9 the FY29 final SIP letter of completion indicating that CeTARS has been updated to reflect the final approved SIP.

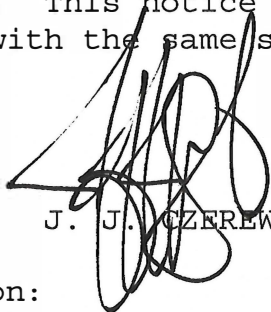
4. Alignment. LC manpower baseline, FS results, and final SIP letter submissions are documents used to identify NETC manpower requirements, resource constraints, and training capabilities. These results will be used in the development of the appropriate POM submission to NETC and RS final SIP input submissions.

5. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.

6. Cancellation Contingency. This notice is canceled upon issuance of the next notice with the same subject and for record purposes on 31 May 2026.



J. J. CZEREWKO

Releasability and distribution:

This notice is cleared for public release and is available electronically via the NETC public web site or by email at [netc-directives@us.navy.mil](mailto:netc-directives@us.navy.mil).

FISCAL YEAR 2029 LEARNING CENTER MILESTONES

These milestones are intended to provide an overview of major LC events and deliverables. Periodic updates will be provided throughout the 2025 calendar year.

May 2025

5 MAY NETC N9 announces start of FY29 SIP and dates for Fleet Training Management and Planning System (FLTMPS) Fleet Planner Phase.

June 2025

2 JUN - 28 AUG FLTMPS Fleet Planner Phase. NETC directs TYCOMs to review and update requirements in FLTMPS.  
9 - 20 JUN Stakeholder POC and administrative officer update completed by NETC N3 and N9.  
23 JUN Distribute Plan of Action and Milestones to all stakeholders completed by NETC N3.

August 2025

7 AUG Pre-Planning Conference Notification and invite to all Stakeholders completed by NETC N3.  
21 AUG FY29 SIP Pre-Planning Conference hosted by NETC N3.  
28 AUG FLTMPS Fleet Planner Phase ends. Deadline for TYCOM and other planners' submission to FLTMPS.

September 2025

8 - 19 SEP LC validate Non-Grad and Setback Rates for A-Schools.  
29 SEP - 17 OCT TRMPAC Phase 1 plan entry and review led by NETC N3.

October 2025

1 OCT - 9 FEB LC commence CMS review and update.  
1 OCT - 19 DEC NETC N9 assess master planner report and conduct Delta report analysis.



27 OCT - 14 NOV Support TRMPAC Phase 2 review led by NETC N3

November 2025

17 NOV - 26 NOV TRMPAC Product Development completed by  
NETC N3.

December 2025

1 - 19 DEC Support TRMPAC Phase 3 meetings hosted by  
NETC N3.

22 DEC - 23 JAN Conduct Post-TRMPAC Phase 3 updates.

January 2026

21 JAN - 30 JAN Contract and Manpower baseline data call  
tasked by NETC N1.

26 JAN - 13 FEB RS Validation in TRM.

February 2026

2 FEB - 30 MAR LC conduct manpower baseline review and  
update.

11 FEB NETC LC FY29 FS Kickoff Conference hosted by  
NETC N9.

17 FEB LC validate approved CMS data completion due  
to NETC N7.

17 - 27 FEB RS adjudicate post TRM G/R/P recommendations.

18 FEB FS Training for LC conducted by NETC N1 and  
NETC N9.

23 - 27 FEB RS authorize FS.

March 2026

2 MAR - 10 APR LC conduct FS.

31 MAR Submit completed CDP crosswalk data call to  
NETC N1.

April 2026

13 APR - 8 MAY FS review and manpower baseline analysis  
conducted by NETC N1 and NETC N9 and submit  
RS FS summary letters.

May 2026

11 - 22 MAY	RS review FS results and provides approval.
26 MAY	N9 distribute RS decision to LC.
26 MAY - 5 JUN	LC complete all CeTARS updates based on RS approved Post FS SIP review and provide NETC N9 letters of completion.

June 2026

8 - 19 JUN	LC FY29 SIP Development lessons learned due to NETC N9.
8 - 19 JUN	NETC N9 submits final FY9 SIP baseline letter to RS.
22 JUN - 3 JUL	RS final SIP baseline approval.