



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc frp: Apr 2025

NETCNOTE 5040
N00G
16 Apr 2024

NETC NOTICE 5040

From: Commander, Naval Education and Training Command

Subj: NAVAL EDUCATION AND TRAINING COMMAND INSPECTION AND
TRAINING SCHEDULE

Ref: (a) SECNAVINST 5040.3B
(b) NETCINST 5040.1D
(c) NETCINST 5200.1A

Encl: (1) Naval Education and Training Command Inspection and
Training Schedule

1. Purpose. To publish a revised Naval Education and Training Command (NETC) Command Inspection (CI) and Training Schedule through fiscal year (FY) 2026.

2. Background

a. Reference (a) provides inspection policy and guidance for the Department of the Navy (DON). Reference (b) outlines the NETC CI program. Reference (c) provides NETC Managers' Internal Control Program (MICP) policy and guidance.

b. The DON Inspection Program requires periodic evaluation of subordinate commands and activities in the performance of assigned mission, functions, and tasks per reference (a). The NETC Inspector General (IG) will conduct CIs of subordinate commands and activities per references (a) and (b).

c. Commands should have flowcharts available for mission critical and associated support processes. These flowcharts should have been developed to meet the requirements of the MICP per reference (c).

d. CI and Training Schedule

(1) The revised FY 2024-2026 NETC CI and Training Schedule is provided per enclosure (1). Dates are tentative and

16 Apr 2024

provided for planning purposes only. Specific dates will be coordinated with the commands and activities to be inspected at least 120 days in advance. Requests for changes to the schedule should be submitted to NETC IG as far in advance of the scheduled inspection dates as possible.

(2) The NETC IG will coordinate the NETC CI schedule with the Naval IG inspection schedule to deconflict, if required.

(3) NETC IG has scheduled the next Training Symposium in March 2025 for NETC echelon 3 command representatives to review the CI, MICP and Integrated Risk Management, Command Evaluation, and Hotline Complaint Programs. Future symposiums will be scheduled triennially. NETC echelon 3 command representative attendance is highly encouraged.

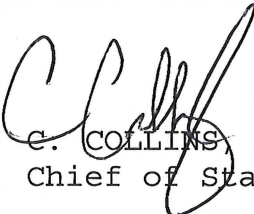
3. Action. Commands will prepare for CIs per references (a) through (c).

4. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the DON Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.

5. Cancellation Contingency. This notice is cancelled upon receipt of the next notice on the same subject and for record purposes on 30 April 2025.


C. COLLINS, JR.
Chief of Staff

NETCNOTE 5040
16 Apr 2024

Releasability and distribution:

This notice is cleared for public release and is available electronically on the NETC public web site (www.netc.navy.mil) or by e-mail at netc-directives@us.navy.mil.

NAVAL EDUCATION AND TRAINING COMMAND INSPECTION AND TRAINING
SCHEDULE

<u>ACTIVITY</u>	<u>CI DATE</u>
<u>FY 2024</u>	
Pensacola, FL (Naval Education and Training Professional Development Center, Naval Aviation Schools Command)	30 Oct-3 Nov 23
Pensacola, FL (Center for Naval Aviation Technical Training)	5-9 Feb 24
Millington, TN (Navy Recruiting Command)	8-12 Jul 24
Newport, RI (Center for Service Support, Naval Leadership and Ethics Center)	23-27 Sep 24
<u>FY 2025</u>	
Pensacola, FL (Naval Education and Training Security Assistance Field Activity, NETC Human Resources Office)	3-7 Feb 25
Pensacola, FL (NETC CE and IG Training Symposium)	3-7 Mar 25
Groton, CT (Submarine Learning Center)	5-9 May 25
Newport, RI (Surface Warfare Schools Command)	4-8 Aug 25
<u>FY 2026</u>	
Pensacola, FL (NETC Headquarters Command Self-Assessment)	15 Sep-14 Nov 25

NETCNOTE 5040
16 Apr 2024

Panama City, FL
(Center for Explosive Ordnance Disposal
and Diving)

2-6 Feb 26

Coronado, CA
(Naval Special Warfare Leadership
Education and Development Command)

4-8 May 26

Great Lakes, IL
(Naval Service Training Command)

3-7 Aug 26