



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc: Sep 2025

NETCSTAFFNOTE 1050
 N04
 19 Nov 2024

NETC STAFF NOTICE 1050

From: Commander, Naval Education and Training Command

Subj: FISCAL YEAR 2025 STAFF HOLIDAY LEAVE PLAN AND OBSERVED
 HOLIDAY SCHEDULE

1. Purpose. To promulgate the fiscal year 2025 (FY25) holiday leave plan and observed holiday schedule.
2. Cancellation. NETCSTAFFNOTE 1050 of 13 Sep 24 (NETC Headquarters Military 2025 Holiday Schedule) and NETCSTAFFNOTE 1050 of 13 Sep 24 (2024 and 2025 Holiday Leave and Stand-Down Period).
3. Background. Rest and relaxation provide benefits to morale and motivation, which are essential to maintaining peak performance from every employee.
4. Action. Ensure all hands understand the contents of this notice. Where mission requirements permit, the following will be observed for military without impacting the staff's mission. Leaders are encouraged to authorize annual leave for civilian employees and grant 59 minutes of excused absence in accordance with civilian leave policy and procedures. Contract employees will follow the policies of their respective employer. As applicable, modifications to holiday duration (e.g., 72 to 96 hours) will be distributed via separate correspondence in advance of each holiday period.

<u>Observed Federal Holiday</u>	<u>Holiday Routine Day</u>
Thu, 28 Nov 24 Thanksgiving Day	Fri, 29 Nov 24
Wed, 25 Dec 24 Christmas Day	Tue, 24 Dec and Thu, 26 Dec 24
Wed, 1 Jan 25 New Year's Day	Tue, 31 Dec 24 and Thu, 2 Jan 25
Mon, 20 Jan 25 Martin Luther King, Jr Day	Fri, 17 Jan 25
Mon, 20 Jan 25 Inauguration Day	
Mon, 17 Feb 25 President's Day	Fri, 14 Feb 25
Mon, 26 May 25 Memorial Day	Fri, 23 May 25
Thu, 19 Jun 25 Juneteenth	Fri, 20 Jun 25
Fri, 4 Jul 25 Independence Day	Mon, 7 Jul 25
Mon, 1 Sep 25 Labor Day	Fri, 29 Aug 25

5. The FY25 Christmas and New Year's holiday leave period will begin on Monday, 9 December 2024 and end on Friday, 3 January 2025.

19 Nov 2024

6. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at [https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/ Approved%20Record%20Schedules/Forms/AllItems.aspx](https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx).

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.


G. J. INER
Chief of Staff

Releasability and distribution:

This notice is cleared for public release and is available electronically on the NETC public web site (www.netc.navy.mil) or by email at netc-directives@us.navy.mil.