



DEPARTMENT OF THE NAVY  
COMMANDER  
NAVAL EDUCATION AND TRAINING COMMAND  
250 DALLAS STREET  
PENSACOLA, FLORIDA 32508-5220

Canc: Jun 26

NETCNOTE 5050

N5/N7

10 Apr 26

NETC NOTICE 5050

From: Commander, Naval Education and Training Command

Subj: 2026 NAVAL EDUCATION AND TRAINING COMMAND OFF-SITE

Encl: (1) Naval Education and Training Command May 2026  
Off-Site Agenda

1. Purpose. To announce the agenda for the upcoming Naval Education and Training Command (NETC) 2026 Off-Site. The overall theme of this event is **Aligning the Foundry to Fleet Demand**.

2. Background. Learning center (LC) and direct report leadership will travel to NETC Headquarters (HQ) for the off-site. Participants should arrive in Pensacola on Monday, 4 May 2026, and depart on Friday, 8 May 2026.

3. Action. Ensure widest dissemination and staff familiarity with this notice to ensure appropriate preparation and coordination. Enclosure (1) is the agenda. The following duties and responsibilities are assigned:

a. Off-Site Coordinator:

(1) Coordinate topics with Commander, Naval Service Training Command; Commander, Navy Recruiting Command; and LCs as assigned in enclosure (1) notes.

(2) Distribute final agenda by 10 April 2026.

(3) Final review of briefs by 22 April 2026.

(4) Distribute After Action Report after off-site.

b. Division directors and special assistants:

(1) Attend In-Progress Reviews with executive director (ED) and chief of staff (COS) starting 8 April 2026.

(2) Revise and update briefs assigned as required.  
Submit final version to off-site coordinator by 20 April 2026.

(3) After off-site, provide notes and action items to the Commander's Action Group.

c. Protocol:

(1) Provide briefing slides of seating charts for venue and breakout rooms by 15 April 2026.

(2) Provide briefing slides of parking plan for venue and NETC HQ by 22 April 2026.

(3) Oversee the setup of venue and any breakout rooms in coordination with First Lieutenant.

d. Public Affairs:

(1) Create posters and signs.

(2) Set up any posters and signs by 0600, 4 May 2026.

(3) Provide official photography services.

(4) Draft talking points for kick off and closing remarks for Commander, NETC by 1 May 2026.

e. NETC N6:

(1) Test connectivity and set up information technology (IT) and audio visual (AV) at venue and breakout rooms by 1 May 2026 in coordination with the venue.

(2) Test IT and AV equipment by 0600, 4 May 2026.

(3) Provide back-up microphones and speakers by 0600, 4 May 2026.

f. First Lieutenant:

(1) Create parking signs for venue, NETC HQ, and social by 1 May 2026.

(2) Set up venue in coordination with Protocol by  
4 May 2026.

(3) Set up parking signs in the late afternoon on  
4 May 2026.

g. The off-site coordinators are:

(1) **Off-Site Lead:**

CAPT Gil Clark  
(843) 801-3225  
- Off-Site Lead

(2) **Protocol:**

Mr. Tod Shuls  
(850) 452-4807  
- Seating Assignments  
- Parking Assignments  
- Venue Setup

(3) **Public Affairs:**

CDR Laura Stegherr  
(850) 452-5845  
- Media

(4) **N6:**

Mr. Ken McCurdy  
(850) 452-2419  
- IT  
- AV  
- Sound/Microphones

(5) **First Lieutenant:**

GM1 Sabriel Lewis  
(850) 452-3778  
- Parking Signs  
- Venue Setup

(6) **N8:**

Mr. Frank Cabigting, Jr.  
(850) 452-8138  
- Venue Contracting  
- Travel Logistics  
- Lodging Logistics

4. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.



G. C. HUFFMAN

Releasability and distribution:

This notice is cleared for public release and is available electronically on the NETC public web site ([www.netc.navy.mil](http://www.netc.navy.mil)) or by e-mail at [netc-directives@us.navy.mil](mailto:netc-directives@us.navy.mil).

## NAVAL EDUCATION AND TRAINING COMMAND MAY 2026 OFF-SITE AGENDA

## DAY 1 AGENDA

TIME	TOPIC	NOTES
0730-0845 (+75)	Registration/Collect Food Cost	Mr. Tod Shuls
0845-0855 (+10)	Admin Remarks	CAPT Clark
0900-1000 (+60)	Commander's Opening Remarks; Vision; Questions and Answers	RADM Huffman
1000-1015 (+15)	Break	
1015-1100 (+45)	OPNAV N1 Priorities Overview	RADM Huffman
1100-1130 (+30)	Group Photo	Public Affairs Officer
1130-1230 (+60)	Lunch	
1230-1245 (+15)	Sailor of the Year Finalists Intro	RADM Huffman and Force Hodges
1245-1330 (+45)	Artificial Intelligence (AI): Modernizing How We Train and Educate	LT Pasque
1330-1430 (+60)	Case Study 1 on AI Implantation: AI in Curriculum Development and Automation	Center for Service Support → AI Replacing Contractor IMI Development
1430-1445 (+15)	Break	
1445-1545 (+60)	Case Study 2 on AI Implantation: Fleet-Driven Training Innovation	Surface Combat Systems Training Command → AI + Real-World Data / On-Demand Training
1545-1600 (+15)	Wrap Up	RADM Huffman, ED, COS
1800-2000 (+120)	No Host Social Event	The Oar House 1000 S Pace Blvd Pensacola, Florida 32502

**AY 2 AGENDA**

<b>TIME</b>	<b>TOPIC</b>	<b>NOTES</b>
0730-0800 (+30)	Arrive and Admin Remarks	CAPT Clark
0800-0900 (+60)	Force Development Strategic Plan	CAPT Stockton (NETC N5/7)/Mr. Keith Boring
0900-1000 (+60)	Career Training Continuum	CDR Kukla (NETC N00)
1000-1015 (+15)	Break	
1015-1115 (+60)	Aligning the Foundry to Fleet Demand: Closing the Feedback Loop	Center for Information Warfare Training/Surface Warfare Schools Command
1115-1230 (+75)	Working Lunch Ethics and Standards of Conduct	Mr. Marcus Lawrence and CAPT House (NETC N00D)
1230-1330 (+60)	Workforce and Instructor Capacity: The Throughput Constraint	NETC N1/N3
1330-1430 (+60)	Infrastructure as a Readiness Constraint	Naval Service Training Command/NETC N4/Naval Aviation Schools Command
1430-1445 (+15)	Break	
1445-1545 (+60)	Resourcing the Foundry	Center for Explosive Ordnance Disposal and Diving/NETC N8
1545-1600 (+15)	Wrap Up	RADM Huffman, Executive Director (ED), COS

**AY 3 AGENDA**

<b>TIME</b>	<b>TOPIC</b>	<b>NOTES</b>
0730-0800 (+30)	Arrive and Admin Remarks	CAPT Clark
	Thoughts, Direction, and Way-ahead	
	Top 5 Issues	
	Assigned Leads	RADM Huffman or Flag Leadership or COS, ED, CAPT Clark
0800-0930 (+60)	Follow-on Actions	
0930-1000 (+30)	Closing Remarks	RADM Huffman
1000-1015 (+15)	Final Exercise / Clean Up	
1015-1045 (+30)	Transit to Naval Air Station Pensacola (NASP) Museum for Sailor of the Year Ceremony (SOY)	
1100-1200 (+60)	SOY Ceremony	NASP Museum