



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc: Mar 2026

NETCNOTE 5050

N00

3 Nov 25

NETC NOTICE 5050

From: Commander, Naval Education and Training Command

Subj: 2025 NAVAL EDUCATION AND TRAINING COMMAND MILITARY
INSTRUCTOR OF THE YEAR RECOGNITION EVENT

Encl: (1) Naval Education and Training Command Fiscal Year 2025
Military Instructor of the Year Schedule of Events

1. Purpose. To announce the agenda for the upcoming Naval Education and Training Command (NETC) Military Instructor of the Year (MIOY) recognition event.

2. Background. Each NETC MIOY winner will travel to NETC Headquarters (HQ) and be recognized for NETC MIOY. The MIOY finalists will arrive at Naval Air Station (NAS) Pensacola on Tuesday, 17 February 2026, and depart on Thursday, 19 February 2026.

3. Action. Ensure widest dissemination and staff familiarity with this notice to ensure appropriate preparation and coordination. Enclosure (1) is the schedule of events. The following duties and responsibilities are assigned:

a. The NETC Senior Enlisted Advisor, MMCM Robert Inigo, is the NETC MIOY Coordinator and point of contact for the overall visit and can be reached at (850) 452-8033.

(1) Coordinate with Flag Writer to ensure events are on RADM Huffman's schedule.

(2) Coordinate with Enlisted Aide about social at Quarters A.

b. MMCS Richelle Roberson is the assistant coordinator for the overall visit and can be reached at (850) 452-8181.

3 Nov 25

c. First Lieutenant:

(1) Perform site set-up at Naval Aerospace Medical Institute (NAMI) Kopy auditorium.

(2) Set up podium, bell, bullets and carpet at 1000 on 18 February 2026.

(3) Verify podium, bell, bullets, carpet and set up display table by 0900 on 19 February 2026.

d. Public Affairs:

(1) Provide official photography and video services.

(2) Prepare ceremony pamphlet.

(3) Post "Welcome" message on Quarterdeck Marquee.

(4) Set up video interviews by 0900 on 19 February 2026.

e. NETC 6:

(1) Set up web services and audio equipment at 1000 on 18 February 2026.

(2) Verify web services and audio equipment by 1000 on 19 February 2026.

f. NETC N8. Provide Line of Accounting (LOA) to fund travel expenses for MIOY winners.

NOTE: MIOY Command Representative travel expenses are covered by the individual command, not NETC. MIOYs who wish to bring their family members are responsible for covering those expenses.

4. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records Management Division portal page at <https://portal.secnav.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records

3 Nov 25

related to this notice or the records disposition schedules,
please contact the local records manager.



G. C. HUFFMAN

Releasability and distribution:

This notice is cleared for public release and is available
electronically on the NETC public web site (www.netc.navy.mil)
or by e-mail at netc-directives@us.navy.mil.

NETCNOTE 5050
3 Nov 25

NAVAL EDUCATION AND TRAINING COMMAND FISCAL YEAR 2025 MILITARY
INSTRUCTOR OF THE YEAR SCHEDULE OF EVENTS

Tuesday, 17 February 2026

Travel Day: MIOY Selectees and command representatives

Transportation: If you do not have a rental car, taxis and Uber
are allowed on base if they have base access.
LYFT is not currently allowed on base.

To be determined: MIOY Selectees and command representatives
arrive in Pensacola, FL.

Wednesday, 18 February 2026

Uniform: Service Uniform or Marine Service B
E-7 and above - Service Khakis

0745-0800 Transit to NETC HQ, Bldg. 628.

0800 MIOY and accompanying command representatives muster
at NETC HQ Quarterdeck.

0815-0845 Welcome and Opening Remarks with RADM Huffman and
FORCM Hodges.

0845-0915 Group photo (NETC Courtyard and QD).

0915-1045 NETC public affairs officer official videos.

1045-1100 Transit to Naval Aerospace Medical Institute (NAMI)
Koppy auditorium.

1100-1200 Ceremony Rehearsal (MIOY, coordinators, First
Lieutenant, side boys, honors boatswain, Protocol
Officer, Flag Secretary, NETC N6).

1200-1215 Transit to Oaks Restaurant.

1215-1315 Lunch.

1315-1330 Transit to National Naval Aviation Museum.

Enclosure (1)

1330-1500 Tour National Naval Aviation Museum.

1500-1515 Transit to National Flight Academy.

1515-1615 Tour National Flight Academy.

1615-1630 Transit to lodging.

1630-1745 Shift colors (casual civilian attire).

1745-1800 Transit to Quarters A.

1800-2000 Social, Quarters A (with RADM Huffman).

2000-2030 End of Day 1. Transit to lodging.

Thursday, 19 February 2026

Uniform: Participants: Navy Service Dress Blue or
Marine Service A

Guests: Military - Navy Working Uniform Type III
Civilian - Business Casual

0745-0800 Transit to NETC HQ, Bldg. 628.

0800 MIOY muster at NETC HQ quarterdeck.

0800-0900 NETC public affairs official photos.

0900-0915 Transit to NAMI Kopy auditorium.

0915-1000 Ceremony and participant preparation.

1000-1045 MIOY awards ceremony (NAMI Kopy auditorium).

1045-1100 Transit to lodging.

1100 End of Day 2. Authorized travel back.