



DEPARTMENT OF THE NAVY
COMMANDER
NAVAL EDUCATION AND TRAINING COMMAND
250 DALLAS STREET
PENSACOLA, FLORIDA 32508-5220

Canc frp: Sep 2027

NETCSTAFFNOTE 5100
N0052
2 Sep 2026

NETC STAFF NOTICE 5100

From: Commander, Naval Education and Training Command

Subj: NAVAL EDUCATION AND TRAINING COMMAND HEADQUARTERS
PERSONAL PROTECTIVE EQUIPMENT REQUIREMENT

Ref: (a) OPNAV M-5100.23

1. Purpose. This notice provides guidance surrounding the requirement to wear personal protective equipment (PPE) within active inner or exterior work zones during the building 628 Sally Project repairs for Naval Education and Training Command (NETC) Headquarters (HQ) military and staff personnel. Navy policy requires that activities provide, use and maintain PPE when competent authority determines that its use is necessary and that such use will lessen the likelihood of occupational injuries or illnesses.

2. Policy. NETC HQ will observe Navy Safety and Occupational Health requirements per reference (a) upon entering an active interior or exterior work zone during Project Sally repairs to building 628. Before entering an active work zone, members must check in with the First Lieutenant (1st LT) office in room 1-103. 1st LT will verify why the member is entering an active work zone and who they are meeting with. 1st LT will then verify the member is wearing protective footwear, with steel toe, and issue protective headwear, protective eyewear, and a safety vest. Once the member is in full compliance with PPE requirements, 1st LT will escort the member to the work zone requested. NETC HQ military staff and personnel are not authorized to enter any active inner or exterior work zones without checking in with the 1st LT office prior.

3. Records Management

a. Records created as a result of this notice, regardless of format or media, must be maintained and dispositioned per the records disposition schedules located on the Department of the Navy Assistant for Administration, Directives and Records

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Management Division portal page at <https://portal.secnave.navy.mil/orgs/DUSNM/DONAA/DRM/Records-and-Information-Management/Approved%20Record%20Schedules/Forms/AllItems.aspx>.

b. For questions concerning the management of records related to this notice or the records disposition schedules, please contact the local records manager.

4. Cancellation Contingency. This notice is cancelled upon receipt of the next notice on this subject and for record purposes on 30 September 2027.



C. L. TINER
Chief of Staff

Releasability and distribution:

This notice is cleared for public release and is available electronically on the NETC public web site (www.netc.navy.mil) or by e-mail at netc-directives@us.navy.mil.