



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
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Canc: Dec 26

NSTCNOTE 5040
IG
3 Dec 2025

NSTC NOTICE 5040

From: Commander, Naval Service Training Command

Subj: COMMAND INSPECTION SCHEDULE

Ref: (a) NSTCINST 5040.1H

Encl: (1) Command Inspection Schedule for OTC and RTC
(2) Command Inspection Schedule for NROTC Units and Maritime Academies
(3) Process Review List for OTC, RTC, NROTC Units, and Maritime Academies

1. Purpose. To publish a revised Naval Service Training Command (NSTC) Command Inspection (CI) schedule.

2. Background.

a. Reference (a) established objectives, policies, and responsibilities for executing the NSTC Command Inspection Program (CIP). The NSTC CIP is part of the Department of the Navy Inspection Program (DONIP) which is a coordinated program of inspection that focuses on unit readiness and capability to execute assigned missions, current and projected, for the purpose of informing senior naval leaders of the DoN's overall ability to accomplish its mission.

b. This instruction identifies inspected units and processes to be inspected. This is for planning purposes and may be changed, added to, or deleted based on mission requirements. Specific dates and requirements will be coordinated with the commands and activities to be inspected at least 120 days in advance if possible. Requests for changes to the schedule should be submitted to NSTC Inspector General as far as possible in advance of the scheduled inspection dates.

3. Action. Commands and activities will prepare for CIs per reference (a).

4. Record Management. Records created as a result of this notice, regardless of media or format, must be managed per Secretary of the Navy Manual 5210.1 of January 2019.



M.T. POTTENBURGH

Releasability and distribution:

This notice is cleared for public release and is available electronically only via Naval Service Training Command Web site: <https://www.netc.navy.mil/Commands/Naval-Service-Training-Command/NSTC-Directives/>.

NSTC COMMAND INSPECTION SCHEDULE FOR OTC AND RTC

<u>Command</u>	<u>Date of Visit</u>
Recruit Training Command, Great Lakes, IL	March 2026
Officer Training Command, Newport, RI	August 2027
Recruit Training Command, Great Lakes, IL	March 2029
Officer Training Command, Newport, RI	August 2030
Recruit Training Command, Great Lakes, IL	March 2032
Officer Training Command, Newport, RI	August 2033

NOTE: Dates are tentative and provided for planning purposes. Specific dates will be coordinated with commands at least 120 days in advance. Requests for changes to the schedule shall be submitted to NSTC IG as far in advance of the scheduled date as possible.

NSTC CI SCHEDULE FOR NROTC UNITS AND MARITIME ACADEMIES

1. Calendar Year 2026

<u>Activity</u>	<u>Date of Visit</u>
NROTCU Purdue University	January 2026
NROTCU University of Colorado	February 2026
DNS Great Lakes Maritime Academy	March 2026
NROTCU University of New Mexico	April 2026
NROTCU University of Hawaii	May 2026
DNS Massachusetts Maritime Academy	June 2026
NROTCU College of the Holy Cross	September 2026
NROTCU Yale University	September 2026
NROTCU State University of New York Maritime College	October 2026
DNS U.S. Merchant Marine Academy	October 2026
NROTCU Maine Maritime Academy	November 2026
NROTCU Norwich Academy	November 2026
NROTCU Cornell University	December 2026
NROTCU University of Rochester	December 2026

2. Calendar Year 2027

<u>Activity</u>	<u>Date of Visit</u>
NROTCU Embry-Riddle Aeronautical University	January 2027
NROTCU University of South Florida	January 2027
NROTC Maryland Consortium (UMBC/UMCP)	February 2027
NROTC Atlanta Region Consortium (GIT/MH)	March 2027
NROTCU Southern University and A&M College	April 2027
NROTCU Tulane University	April 2027
DNS Texas A&M University, Galveston (Texas Maritime)	May 2027
NROTCU Vanderbilt University	May 2027
NROTC Auburn-Tuskegee Consortium (AU/TU)	June 2027
NROTCU Virginia Military Institute	September 2027
NROTCU Virginia Polytechnic Institute and State University	September 2027
NROTCU Rutgers University	October 2027
NROTC Boston Consortium (BU/MIT)	November 2027
NROTC Hampton Roads Consortium (ODU/NSU/HU)	December 2027

3. Calendar Year 2028

<u>Activity</u>	<u>Date of Visit</u>
NROTC San Diego Consortium (USD/SDSU)	January 2028
NROTC Philadelphia Consortium (VILL/PENN)	February 2028
NROTCU Oregon State University	March 2028
NROTCU University of Washington	March 2028
NROTCU George Washington University	April 2028

<u>Activity</u>	<u>Date of Visit</u>
NROTCU Rensselaer Polytechnic Institute	April 2028
NROTCU Marquette University	May 2028
NROTCU University of Wisconsin	May 2028
NROTCU University of Nebraska	June 2028
NROTCU University of Kansas	June 2028
NROTCU University of Missouri	September 2028
NROTCU University of Oklahoma	September 2028
NROTCU University of Utah	October 2028
NROTCU University of Idaho	October 2028
NROTC North Carolina Piedmont Region Consortium (DUKE/UNC/NCSU)	November 2028
NROTCU University of Virginia	December 2028

4. Calendar Year 2029

<u>Activity</u>	<u>Date of Visit</u>
NROTCU University of Arizona	January 2029
NROTCU Arizona State University	January 2029
NROTCU Miami University	February 2029
NROTCU Ohio State University	February 2029
NROTCU Carnegie Mellon University	April 2029
NROTCU Pennsylvania State University	April 2029
NROTC Chicago Consortium (NU/IIT)	May 2029
NROTCU University of Michigan	June 2029
NROTCU University of Notre Dame	June 2029
NROTCU Iowa State University	September 2029
NROTCU University of Minnesota	September 2029
NROTC Houston Consortium (RICE/PVAMU)	October 2029
NROTCU University of Texas	November 2029
NROTCU Texas A&M University	November 2029
NROTCU Jacksonville University	December 2029
NROTCU Savannah State University	December 2029

5. Calendar Year 2030

<u>Activity</u>	<u>Date of Visit</u>
NROTC Mid-South Region Consortium (MISS/MEMPHIS)	January 2030
NROTCU The Citadel	February 2030
NROTCU University of South Carolina	February 2030
NROTC Los Angeles Consortium (USC/UCLA)	March 2030
NROTCU University of California Berkeley	April 2030
DNS California Maritime Academy	April 2030
NROTCU University of Florida	May 2030
NROTCU Florida A&M University	May 2030

Enclosure (2)

NOTE: Dates are tentative and provided for planning purposes. Specific dates will be coordinated with activities at least 120 days in advance. Requests for changes to the schedule shall be submitted to NSTC IG as far in advance of the scheduled date as possible.

Enclosure (2)

NSTC Command Inspection Process Review Lists					
✓ Denotes process may be inspected by command inspection team.					
* Process list is provided for planning purposes. Inspected processes may be added or deleted to accomplish intent of the inspection.					
	OTC/ RTC	NROTC/ Maritime Academies	NSTC DEPT	Process*	Remarks
1		✓	IG	Performance Review Board (PRB)	
2		✓	N4	Educational Service Agreement (ESA) Reporting Programs	
3	✓	✓	N4	Government Purchase Card (GPC)	
4	✓	✓	IG	Command Evaluation (CE) Program	Maritime Academies exempt
5	✓	✓	TBD	Integrated Risk Management (IRM) Program	
6	✓	✓	SA	Command Managed Equal Opportunity (CMEO) Program	
7	✓	✓	SA	Physical Readiness Program	
8	✓	✓	SA	Drug and Alcohol Program	
9	✓	✓	SA/IG	Urinalysis Program	
10	✓	✓	SA/IG	Sexual Assault Prevention & Response (SAPR) Program	
11	✓	✓	OGC/I G	Privacy Program (Personally Identifiable Information)	
12	✓	✓	N8	Government Travel Charge Card (GTCC) Program	
13	✓	✓	N8	Defense Travel System (DTS)	
14	✓	✓	N8	Civilian Time and Attendance (T&A) Program	
15	✓		SA/IG	Voting Assistance Program	
16	✓		N4	General Equipment	
17	✓		N4	Contract Management	
18	✓		N7	Curriculum Development & Management	
19	✓		N7	Instructor Certification and Evaluation	
20	✓		N7	Master Training Specialist (MTS) Program	

	OTC/ RTC	NROTC/ Maritime Academies	NSTC DEPT	Process*	Remarks
22	✓		SA	Anti-Terrorism Force Protection (ATFP)	
23	✓		SA	Emergency Management	
24	✓		SJA	Military Justice	
25	✓		SEC	Personnel Security Program	
26	✓		SEC	Operational Security (OPSEC) Program	
27	✓		N6	Cyber Security (Network Security and IA)	