



**DEPARTMENT OF THE NAVY**  
NAVAL SERVICE TRAINING COMMAND  
2601A PAUL JONES STREET  
GREAT LAKES, ILLINOIS 60088-2845

Canc: Oct 2025

NSTCSTAFFNOTE 1500  
N00  
29 Oct 24

NSTC STAFF NOTICE 1500

From: Commander, Naval Service Training Command

Subj: COMMON MILITARY TRAINING GUIDANCE FOR FISCAL YEAR 2025

Ref: (a) NAVADMIN 209/24

1. Purpose. Common Military Training (CMT) equips Sailors with essential foundational training aimed at safeguarding fellow personnel, securing our operational capabilities, and defending our networks and critical information—fundamental principles enhancing our effectiveness as warfighters.

2. Required CMT Topics. In accordance with reference (a), the following CMT Topics are mandatory for FY25:

- a. Controlled Unclassified Information (CUI).
- b. Antiterrorism Level 1 Awareness Training
- c. NCIS Counterintelligence and Insider Threat Awareness and Reporting
- d. DOD Cyber Awareness Challenge 2025
- e. Operations Security (OPSEC) Annual Training
- f. Sexual Assault Prevention and Response (SAPR) Awareness
- g. Suicide Prevention
- h. Equal Opportunity, Harassment, and Resolution Options
- i. Records Management in the DoN: Everyone's Responsibility

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3. Due Dates. In an effort to maintain a steady strain and ensure required CMT completion, the following matrix lists the goal dates to finish training on respective topics.

Controlled Unclassified Information (CUI)	31 January 2025
Antiterrorism Level 1 Awareness Training	28 February 2025
NCIS Counterintelligence and Insider Threat Awareness and Reporting	31 March 2025
DOD Cyber Awareness Challenge 2025	30 April 2025
Operations Security (OPSEC) Annual Training	31 May 2025
Sexual Assault Prevention and Response Awareness	30 June 2025
Suicide Prevention	30 June 2025
Equal Opportunity, Harassment, and Resolution Options	31 July 2025
Records Management in the DoN: Everyone's Responsibility	31 August 2025

4. Method. Each CMT Topic has a different method to complete. Training links for each topic can be found at <https://www.mnp.navy.mil/group/training-education-qualifications/cmt>

5. Stragglers. Since service members transfer into Naval Service Training Command (NSTC) throughout the year, it is possible to miss CMT due dates. The NSTC Training Officer will review status of CMT completion for all new check-ins via FLTMPS. New check-ins will have 30 days to complete any past-due CMT requirements. Face to Face CMTs will be recorded so that service members can view them individually.

  
C. T. MATTINGLY