

## Government Commercial Purchase Card Quick Reference

Category	<div style="display: flex; justify-content: space-between; padding: 5px;"> <span>Threshold</span> <span>Small Business Program Applies</span> <span>Federal Prison Institute</span> <span>Competition Requirements</span> <span>Warrant - SF 1402 Required</span> </div>					References
<b>1 Micro-Purchase Thresholds</b>						
GCPC General <sup>3</sup>	\$10,000	N	Y > \$3,500	Equitably Distributed	N	2018-O0013 of 13 Apr 2018
Convenience Check	\$5,000	N	N		N	FMR Vol 10, Chap 23
GCPC Construction <sup>1</sup>	\$2,000	N	N		N	FAR 2.101 & FAR 13.2
GCPC Service Contract Labor Standard Services <sup>2</sup>	\$2,500	N	N		N	
<b>2 Other Authority</b>						
GCPC Training, Education & Professional Development (TE&PD) with SF-182 <sup>4</sup>	\$25,000	N	N		N	FMR Vol 10, Chapter 12
<b>3 Acquisition Type</b>	Notes <sup>5</sup> :					
Ammunition	Prohibited					NSTC M-1533.2C
Appliances in the Work Place	Can be purchased only for "common spaces"					NAVSUPINST 4200.85D
Clothing, non-uniform (Polo shirts, PT clothing, ball caps, etc.)	Prohibited					GAO, Principles of Federal Appropriations Law
Ball caps, uniform	Prohibited					PNS Conference 2020 Decision
Flowers for presentation	Prohibited					GAO, Principles of Federal Appropriations Law
Food and/or Water/Beverages (incl. plates, cups, silverware, napkins, etc.) including retirement ceremony, change of command, commissioning, VIP receptions, etc.	Prohibited					NAVSUPINST 4200.85D
Furniture	NAVSUP FLC Norfolk Furniture BPA mandatory source					NAVSUPINST 4200.99C
Hazardous Materials (HAZMAT)	Must be screened through Regional CHRIMP Center					NAVSUPINST 4200.99C
Information Technology	Information Technology Procurement Request required					NAVADMIN 263/19
Invitations, for retirement ceremony, change of command	Defense Logistics Agency Document Services is mandatory source.					NAVSUPINST 4200.99C
Lodging	Prohibited (contract required)					NAVSUPINST 4200.85D
Medical expenses	Prohibited					NSTC M-1533.2D
Service or Supply involving Terms & Conditions (T&Cs)	Prohibited					NAVSUPINST 4200.99C
Trailers, purchase for equipment transportation	Prohibited (contract required)					NAVSUPINST 4200.99C
Video Surveillance Cameras, Commercial Unmanned Aerial Systems, and Commercial Off The Shelf (COTS) Radio Frequency Devices	Prohibited					Purchase Card Administrative Notice FY19 03
Vehicle rental/lease	Prohibited					NAVSUPINST 4200.99C
Wireless services (cell phones), U.S. domestic <sup>6</sup>	NAVSUP FLC San Diego Wireless Contracts mandatory source.					NAVSUPINST 4200.99C

1 For acquisitions of construction subject to 40 U.S.C. chapter 31, subchapter IV, Wage Rate Requirements (Construction), \$2,000.

2 For acquisitions of services subject to 41 U.S.C. chapter 67, Service Contract Labor Standards, \$2,500.

3 FAR 13.201 - Purchases at or below the micro-purchase threshold may be conducted using any of the methods described in Subpart 13.3, provided the purchaser is authorized and trained, pursuant to agency procedures, to use the

4 DoDI 1400.25 Volume 410 - Authorizes payment of approved SF-182s up to \$25,000.