



DEPARTMENT OF THE NAVY
NAVAL SERVICE TRAINING COMMAND
2601A PAUL JONES STREET
GREAT LAKES, ILLINOIS 60088-2845

NSTCINST 5450.1C
N00
26 Nov 2019

NSTC INSTRUCTION 5450.1C

Subj: MISSION AND FUNCTIONS OF OFFICER TRAINING COMMAND

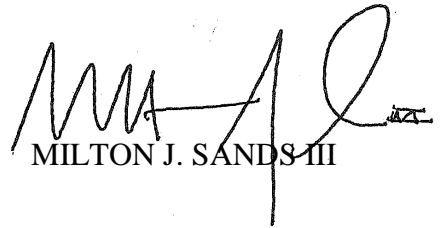
Ref: (a) OPNAVINST 5400.44A
(b) OPNAVNOTE 5450 Ser DNS-33/6U827373 of 20 Sep 06

Encl: (1) Functions and Tasks of Officer Training Command

1. Purpose. To publish functions of Officer Training Command (OTC) under the mission established by references (a) and (b).
2. Cancellation. CNSTCINST 5450.1B.
3. Mission. To develop civilians, enlisted, and newly commissioned personnel morally, mentally, and physically and instill in them the highest ideals of honor, courage, and commitment, in order to prepare graduates for service in the Fleet as Naval Officers; and to perform such other functions and tasks as may be directed by higher authority.
4. Status and Command Relationships. OTC is a shore activity in an active, fully operational status.
 - a. Echelon:
 - (1) Chief of Naval Operations
 - (2) Commander, Naval Education and Training Command (NETC)
 - (3) Commander, Naval Service Training Command (NSTC)
 - (4) Commanding Officer, Officer Training Command (OTC)
 - b. Area Coordination
 - (1) Area Coordinator – Commander, Naval Installations Command
 - (2) Regional Coordinator – Commander, Navy Region Mid- Atlantic
5. Action. In accomplishing the assigned mission, the Commanding Officer, OTC, will ensure performance of the functions in enclosure (1) and advise NSTC of any recommended modification to the mission or functions of OTC.
6. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 January 2012.

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7. Review and Effective Date. Per OPNAVINST 5215.17A, NSTC will review this instruction annually on the anniversary of its effective date to ensure palpability, currency, and consistency with Federal, DOD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction.



MILTON J. SANDS III

Releasability and distribution:

This instruction is cleared for public release and is available electronically only via the Naval Service Training Command issuance website,

[http://www.netc.navy.mil/nstc/NSTC Directives/instructions.html](http://www.netc.navy.mil/nstc/NSTC%20Directives/instructions.html)

FUNCTIONS OF OFFICER TRAINING COMMAND NEWPORT

1. Provide education and training for U.S. Naval personnel, other U.S. Armed Forces, U.S. Coast Guard, Department of Defense civilians, and selected foreign nationals in the following schools and courses and others as assigned:
 - a. Seaman-to-Admiral-21 (STA-21). To prepare selected enlisted Sailors academically and professionally for success in Naval Reserve Officers Training Corps (NROTC).
 - b. Officer Development School (ODS). To prepare newly commissioned Staff Corps and Restricted Line active and reserve officers by developing fundamental skills in leadership, communication, and administration required to become effective Naval Officers.
 - c. Officer Candidate School (OCS). To prepare civilians and enlisted Sailors to become effective commissioned officers by developing fundamental skills in leadership and providing basic knowledge of the Naval profession and its related military, academic, and nautical subjects.
 - d. Limited Duty(LDO)/Chief Warrant Officer(CWO) Academy. To develop newly commissioned active and reserve LDOs and CWOs morally, mentally, and physically and imbue them with the highest ideals of honor, courage and commitment to serve in the Fleet as effective and professional Naval Officers.
 - e. Technical Training Division (TTD). To train U.S. Navy and U.S. Coast Guard active and reserve personnel in damage control, fire-fighting, and water survival via classroom, live-action simulation and indoor pool training.
2. Review and update courses taught to ensure quality of education and training programs are adequate and responsive to customer needs through the use of feedback and analysis systems, evaluations, studies, and other appropriate methods.
3. Exercise budgetary and funding control over funds allocated by NSTC. Develop and coordinate long and short-range financial plans and programs.
4. Keep NSTC apprised regarding progress and general results of the education and training conducted under NSTC cognizance. Make recommendations to NSTC regarding changes in training methods, facilities, funding and logistic requirements necessary for effective accomplishment of assigned mission and functions.
5. With NSTC support, develop Naval Officers who possess the five warfighting competencies:
 - (1) Firefighting
 - (2) Damage Control
 - (3) Seamanship
 - (4) Watchstanding
 - (5) Small Arms (Safe Handling and Marksmanship)