

NAVAL RESERVE OFFICERS TRAINING CORPS  
DISENROLLMENT ACKNOWLEDGEMENT

Privacy Act Statement

**Authority:** The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations); Executive Order 9397 and 10 USC, Subtitle A, Part III, Ch. 103 (Senior ROTC).

**Principal Purpose(s):** This document provides the subject's acknowledgement of the conditions of his/her disenrollment, including the possible actions available to the Navy.

**Routine Use(s):** Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, accessible at <http://www.privacy.navy.mil>.

**Disclosure:** Failure to complete this form will restrict the subject's input into the subsequent actions taken by the Navy. However, failure to complete the form will not affect the disenrollment proceedings.

1. I understand that I am being processed for possible disenrollment from the Naval Reserve Officers Training Corps (NROTC) Program. I am required to acknowledge my indebtedness to the U.S. government and the amount of indebtedness by signing below. My indebtedness includes all educational expenses (tuition and applicable fees) paid on my behalf while enrolled in the NROTC Program, **including** educational expenses paid during my freshman year.

I acknowledge I am indebted to the U.S. government in the amount of \$\_\_\_\_\_.

2. The Secretary of the Navy (SECNAV) or designee may direct financial reimbursement or involuntary Active Enlisted Service (AES) or may waive my financial obligation and/or involuntary AES.

a. **Reimbursement.** If SECNAV or designee directs financial reimbursement, I understand I will be disenrolled from the NROTC Program and Naval Service Training Command (NSTC) shall transfer my debt to Defense Finance Accounting Services (DFAS) for collection. Repayment is typically completed in three years unless I make other arrangements through DFAS. I may submit to DFAS a request to defer collection if I choose to complete my education or if I voluntarily enlist in any active duty military service. I may seek voluntary enlisted active duty service on my own through my local Navy recruiter as an alternative to paying my debt. If and when I complete two years of enlisted active duty service or if and when I receive an active duty military commission through another means, I may submit to DFAS a request to waive collection.

b. **Involuntary AES.** For Navy Option scholarship midshipmen requesting disenrollment within 12 months of their expected graduation date, I understand that I may be involuntarily ordered onto AES for a period of no less than three years if the Navy has not yet made payment for all courses necessary to meet graduation requirements and of no less than four years if the Navy has made payment for all courses necessary to meet graduation requirements. My tour of duty will commence within 21 days of notification of involuntary AES approval by the SECNAV or designee. Until I ship to Recruit Training Command, I shall remain assigned to the commanding officer of my NROTC unit, and I must contact my commanding officer whenever my student status or address changes. Below, I may request a deferment of involuntary AES while I complete my undergraduate education at my current college/university at my own expense. My tour of duty shall commence within 21 days after completion of my SECNAV or designee approved deferment date. If SECNAV or designee directs involuntary AES, NSTC shall transfer my debt to DFAS for collection. I may submit to DFAS a request to defer collection after I enter AES involuntarily. If and when I complete two years of AES, I may submit to DFAS a request to waive collection.

c. **Waivers.** I understand that SECNAV or designee may waive the requirement for AES and/or financial reimbursement in case of medical disqualification or personal hardship. I may request a waiver below. A waiver is at the sole discretion of SECNAV or designee and may not be approved. Waiver requests must be fully justified in the "Student Statement" section of the NROTC Student Disenrollment Recommendation (NSTC 1533/122).

3. Midshipman requests (may check more than one):

- a. I request a waiver of financial reimbursement and/or involuntary AES (address waiver justification in the "Student Statement" section of the NROTC Student Disenrollment Recommendation (NSTC 1533/122), e.g., medical disqualification, single parenthood).
- b. If directed onto involuntary AES, I request a deferment to complete my education (address deferment justification in the "Student Statement" section of the NROTC Student Disenrollment Recommendation (NSTC 1533/122)).

\_\_\_\_\_  
PRINTED MIDSHIPMAN NAME

\_\_\_\_\_  
WITNESS NAME and RANK

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE