NROTC Unit Assessed:

Ref: (a) DoDD 6495.01

 (b) DoDI 6495.02

 (c) SECNAVINST 1752.4 (Series)

 (d) OPNAVINST 1752.1 (Series)

 (e) OPNAVINST 3100.6 (Series)

 (f) NSTCINST 1752.1 (Series)

 (g) CNIC-CNSTC MOU dtd 23JAN18

Purpose. To ensure proper compliance of standards to aid in the prevention of sexual assault among Midshipmen, Active Duty personnel, and civilians at the unit.

Evaluation. Circle the appropriate response. In the event of a “No” response, explain and provide documentation as required in the Remarks Section.

Note: Read through the military references listed above and the university’s unique Title IX procedures.

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| --- | --- | --- | --- | --- |
| **No.** | **Metrics** | **Yes** | **No** | **N/A** |
| 1 | Is unit leadership and SAPR POC familiar with references (a)-(g)? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (1) –  |
| 2 | Has the CO/PNS/OIC reviewed the Commander’s Checklist (Reference (d), Appendix 2B) that includes essential elements for meeting command SAPR program requirement and ensuring effective prevention and response?  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (2) –  |
| 3 | Has the CO developed a comprehensive SAPR program and assessed levels of command compliance with SAPR program requirements, using OPNAV Form 1752/3, the Command Assessment Tool.  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (3) –  |
| 4 | Has the CO obtained the CO’s toolkit brief by a Sexual Assault Response Coordinator (SARC) within 30 days of assuming command? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (4) –  |
| 5 | Has the CO obtained a brief from a judge advocate (or a region legal service office attorney or trial counsel) on Military Rule of Evidence 514 privilege, sexual assault - initial disposition authority, and case disposition reporting requirements within 30 days of assuming command.  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (5) –  |
| 6 | Has the CO designated, in writing, a unit SAPR POC to promote responsive command management of alleged sexual assaults and compliance of SAPR program requirements?  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (6) –  |
| 7 | Has the SAPR POC completed all required training (i.e. 8 hr course) with a SARC within 90 days of being designated? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (7) –  |
| 8 | Does the SAPR POC maintain current information on victim resources (for both the Navy and university services)?  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (8) –  |
| 9 | Does the unit and SAPR POC ensure personnel are aware of how to contact a SARC, Victim Advocate (via MOU, reference (g)), and the Title IX Office/Coordinator for applicable resources and services? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (9) –  |
| 10 | Does the CO and SAPR POC ensure all required SAPR training is conducted and documented (i.e. GMT for active duty; Above Board, Pre-Cruise & Pre-Commissioning courses for MIDN; One Team One Fight for Civilians)? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (10) –  |
| 11 | Does your organization have established procedures delineating appropriate actions that command personnel should take in responding to sexual assault incidents (i.e. call to SARC/Title IX, voice reports, OPREP-3 & SAIRO for active duty)?  | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (11) – (i.e. Contact Title IX office for a student-related incident. Report incidents involving a victim or alleged offender at the unit to NSTC.)  |
| 12 | Complete a walk-through of an active duty staff/student unrestricted sexual assault report. | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (12) – Similar to a SAPR report in the fleet. To maintain a restricted report, the active duty individual should report the incident to the SARC or VA. Report to the chain of command typically makes it an Unrestricted case. |
| 13 | Complete a walk-through of a MIDN sexual assault scenario (i.e. sexual assault report to class advisor) with the victim and/or offender/subject within the unit? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (13) –  |
| 14 | Has the unit invited the university Title IX coordinator or representative to provide training to the staff and students on their reporting options and local resources/services available through the university? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (14) –  |
| 15 | Do you have any enhancements or recommendations to improve the program? | Y[ ]  | N[ ]  | N/A[ ]  |
| Remarks (15) –  |

Additional remarks as appropriate:

Review conducted with:

Checklist conducted by:

|  |  |
| --- | --- |
| NAME (unit staff or CATT Team) | DATE |
|  |  |

For questions about this process/program/checklist, contact NSTC SAPR personnel.